

## 1. General Information

<b>Website</b>		<a href="http://www.hanyang.ac.kr">http://www.hanyang.ac.kr</a> (main) <a href="http://www.hanyangexchange.com">www.hanyangexchange.com</a> (exchange/visiting program)
<b>Mailing Address</b>	<b>SEOUL CAMPUS</b>	Office of International Affairs, International Building #217 222 Wangsimni-ro, Seongdong-gu, Seoul, 04763, Korea Email: <a href="mailto:exchangein@hanyang.ac.kr">exchangein@hanyang.ac.kr</a> Fax: +82 2 2281 1784
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<b>Coordination of Student Mobility</b>		
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## 2. Important Dates

	Fall Semester	Spring Semester
<b>Online Nomination Begins &amp; Nomination Instruction Sent by HYU</b>	April 1 <i>(this date might move up one week)</i>	October 1
<b>Online Nomination Deadline</b> (by Sending University Coordinator)	April 15	October 15
<b>Online Application Deadline</b> (by Students)	April 30	October 30

- ※ Nomination Instruction will be sent to all our partners by email on the 1<sup>st</sup> day of nomination.  
Nomination will be accepted only through Hanyang's form and email nomination will NOT be accepted.
- ※ Application instruction will be sent to the nominated students directly from Hanyang's International office.

	Fall Semester	Spring Semester
Semester Dates	September 2 – December 20	March 2 – June 19
On-campus Dormitory	Check-in: 2-3 days before the Semester Starts Check-out: Official End-date of Semester	
Orientation	1-2 working days before the Semester Starts	
Exam Period	Midterm exam: <u>Mostly</u> 7 <sup>th</sup> ~ 8 <sup>th</sup> week of Semester Final exam: <u>Mostly</u> the last week of Semester <b>* Each course can have a different exam period</b>	

### 3. Nomination & Application Process

<b>Qualification</b>	<p>1) <b>Must be officially nominated by their home institution through Hanyang’s form</b></p> <p>2) <b>Must completed at least 1 semester by the time of nomination</b></p> <p>3) <b>Minimum Cumulative GPA 60%</b></p> <p>Grading system at the student’s home university will takes precedence over any conversion tables submitted.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2">Grading Scale</th> <th rowspan="2">Minimum Requirement</th> </tr> <tr> <th>Lowest</th> <th>Highest</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>4.5</td> <td><b>2.7</b></td> </tr> <tr> <td>0</td> <td>4.0</td> <td><b>2.4</b></td> </tr> <tr> <td>0</td> <td>100</td> <td><b>60</b></td> </tr> <tr> <td>0</td> <td>20</td> <td><b>12</b></td> </tr> <tr> <td>0</td> <td>10</td> <td><b>6</b></td> </tr> <tr> <td>5</td> <td>1</td> <td><b>2.4</b></td> </tr> <tr> <td>6</td> <td>1</td> <td><b>3</b></td> </tr> </tbody> </table> <p>4) <b>Language Proficiency (Korean or English)</b></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Language</th> <th>Required Minimum Level</th> </tr> </thead> <tbody> <tr> <td>Korean</td> <td>TOPIK Level 3</td> </tr> <tr> <td>English</td> <td>CEFRL B2 (IELTS 5.5, TOEIC 785, IBT 72, ITP 543 etc.)</td> </tr> </tbody> </table> <p>* Exception: Korean Citizenship holders <u>or</u> Students studying at a university in following Countries: US, Canada(except Quebec), UK, Australia, Iceland, New Zealand</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>※ Student who cannot satisfy above requirements can alternatively participate in the <b>Visiting Student Program</b> (tuition-paying program). Visiting Students are not counted towards the mobility balance. Detailed information can be found at our <a href="#">webpage</a>.</p> </div>	Grading Scale		Minimum Requirement	Lowest	Highest	0	4.5	<b>2.7</b>	0	4.0	<b>2.4</b>	0	100	<b>60</b>	0	20	<b>12</b>	0	10	<b>6</b>	5	1	<b>2.4</b>	6	1	<b>3</b>	Language	Required Minimum Level	Korean	TOPIK Level 3	English	CEFRL B2 (IELTS 5.5, TOEIC 785, IBT 72, ITP 543 etc.)
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<b>IMPORTANT NOTICE</b>	<p>Hanyang University is experiencing high demand for certain areas of the courses, especially in <b>Business School</b>. Students must be aware that it may be very difficult to register for these courses and their preferred choices of courses are <b>NOT GUARANTEED</b>. We ask exchange students to be flexible with their course preferences. If students have any essential courses required for graduation, we suggest them to take it at their home university.</p>																																

<b>College/School</b>  <b>NOT AVAILABLE to students</b>	College of Medicine, School of Nursing, College of Pharmacy Graduate School of Business (MBA) Graduate School of Technology & Innovation Management ( <i>only possible with department level agreement</i> ) Graduate School of International Studies ( <i>only possible with department level agreement</i> ) Graduate School of Urban Studies ( <i>only possible with department level agreement</i> )												
<b>Required Documents</b>	<p>Only officially nominated students will receive the application instruction directly from Hanyang International Office. Below documents <b>must be uploaded</b> in the online application in English or with English translation. Hard copies or Email submission will <b>NOT</b> be accepted.</p> <p><b>**Please use Internet Explorer or Chrome only. Other browsers like Firefox, Safari or Opera are not fully supported**</b></p> <table border="1" data-bbox="408 611 1513 1180"> <tr> <td data-bbox="408 611 802 663"><b>1) Color ID Photo</b></td> <td data-bbox="809 611 1513 663">✓ Colored copy, Face only, JPEG format, 20KB or less</td> </tr> <tr> <td data-bbox="408 667 802 808"><b>2) Passport</b></td> <td data-bbox="809 667 1513 808">✓ Valid until <b>6 months</b> or longer after the end date of program (e.g. Fall 2019 applicant should submit a passport which is valid until June 21, 2020)</td> </tr> <tr> <td data-bbox="408 813 802 904"><b>3) Official Academic Transcript</b></td> <td data-bbox="809 813 1513 904">           ✓ English Version with University logo and stamp            ✓ Show all semesters an applicant completes         </td> </tr> <tr> <td data-bbox="408 909 802 952"><b>4) Language Proficiency Form</b></td> <td data-bbox="809 909 1513 952"><a href="#">DOWNLOAD (Click)</a></td> </tr> <tr> <td data-bbox="408 956 802 999"><b>5) Financial Affidavit</b></td> <td data-bbox="809 956 1513 999"><a href="#">DOWNLOAD (Click)</a></td> </tr> <tr> <td data-bbox="408 1003 802 1180"><b>6) Health Insurance Certificate</b></td> <td data-bbox="809 1003 1513 1180">           ✓ Written in English            ✓ Indicate applicant as a beneficiary            ✓ Valid during the entire study period at Hanyang            ✓ Cover int'l travel and medical expenses in Korea         </td> </tr> </table>	<b>1) Color ID Photo</b>	✓ Colored copy, Face only, JPEG format, 20KB or less	<b>2) Passport</b>	✓ Valid until <b>6 months</b> or longer after the end date of program (e.g. Fall 2019 applicant should submit a passport which is valid until June 21, 2020)	<b>3) Official Academic Transcript</b>	✓ English Version with University logo and stamp ✓ Show all semesters an applicant completes	<b>4) Language Proficiency Form</b>	<a href="#">DOWNLOAD (Click)</a>	<b>5) Financial Affidavit</b>	<a href="#">DOWNLOAD (Click)</a>	<b>6) Health Insurance Certificate</b>	✓ Written in English ✓ Indicate applicant as a beneficiary ✓ Valid during the entire study period at Hanyang ✓ Cover int'l travel and medical expenses in Korea
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#### 4. Academic Information

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##### English Course

We offer around 1,000 courses in English per year over various departments. Exchange students are allowed to take courses from different departments **upon availability**. The most up-to-date course list becomes available a month prior to the beginning of semester. Until then, student should refer to the previous year's course list. (e.g. 2019 fall semester applicant should refer to 2018 fall semester course list)

The previous English course list and information on how to find the syllabus can be found on our [website](#).

##### Korean Language Course

2 types of Korean language courses are offered for exchange students during their study period at Hanyang: Introductory Korean and Intensive Korean.

##### Credits and Study Load

Hanyang 1 credit consists of 15 contact hours. Regular student's study load at Hanyang is 15~18 credits per semester while maximum credits is 20. Exchange students should take at least one regular course (2 or 3 credits) to maintain their visa.

## Course Registration

Before coming to Korea, students will have a chance to register courses online. There are different phases for course registration categorized by their major and year and it works on “first-come, first-served” basis. The specific dates will be sent to students directly through email and uploaded to our website: [Academic Calendar](#)

## Evaluation and Grade

Although the evaluation method may differ based on professor’s policy, attendance is always an essential part of the evaluation process. Hanyang does not have re-sit examinations so the final grade inputted into the system cannot be changed. Students can take only one P/F course in one semester and most courses will be in letter grade. Please refer to the below chart for the grade system at Hanyang.

Letter Grade	Numerical Value	Grade Point
A+	95-100	4.5
A0	90-94	4.0
B+	85-89	3.5
B0	80-84	3.0
C+	75-79	2.5
C0	70-74	2.0
D+	65-69	1.5
D0	60-64	1.0
F	0-59	0.0

## Transcript

Transcript becomes available approximately 2~3 weeks after the last day of semester. 1 copy of transcript will be sent to student’s home university upon completion of program. A transcript for students who study at Hanyang for 2 semesters will be sent to her/his home university only after the end of 2<sup>nd</sup> semester. Additional fees may charge if students wish to send a transcript in the middle of her/his program.

## 5. Campus Life

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### Housing

Students can apply for Hanyang’s on-campus dormitory and the application will be done separately approximately 2 months before the semester begins. Most rooms in on-campus dormitory are reserved for the scholarship recipients so the available rooms will be very limited. Application works on “first-come, first-served” basis. Housing information can be found from [website](#).

### Buddy Program

Buddies are current Hanyang students who volunteer to support new students for their smooth settlement and adjustment into the life and culture in Korea. Representing Korea as a cultural delegation, buddies will interact with new exchange/visiting students throughout the semester and provide them assistance in various areas. Students can apply for this program when filling out the online application.

### Cost of Living (estimate)

Housing	Food	Personal Expenses	Total (per month)
500,000~800,000 KRW	500,000KRW	500,000KRW	1,500,000 ~ 1,800,000 KRW